



ASEAN Tourism Standards Official Application Form

1. APPLICANT CONTACT DETAILS

Name of Organisation, City or Business:	Contact Person:
Province:	Title / Position:
District:	Mobile:
Village:	Email:
Physical Address:	

2. WHAT TOURISM STANDARD ARE YOU APPLYING FOR? (✓)

Green Hotel		Community Based Tourism	
Homestay		Clean Tourist City	
Public Toilet		Spa Services	
MICE Meeting Room		MICE Exhibition Venue	
MICE Event Venue		ASEAN Sustainable Tourism Award	

3. WHAT TYPE OF APPLICATION ARE YOU MAKING? (✓)

New Application

Renew existing or expired certificate

4. HOMESTAY AND COMMUNITY BASED TOURISM APPLICATIONS MUST COMPLETE THIS SECTION:

Homestay Standard Applications	
Name of Village:	
Name of Homestay Organisation:	
Number of Homestay houses (minimum of 5 Homestays):	

Community Based Tourism Standard Applications	
Name of Villages:	
Name of Community Based Tourism Organisation:	
Name of Community Based Activities, Facilities and Services included in this Application:	

5. AUTHORISATION:

We certify that all information filled in this application is reliable and true and up-to-date, we also have followed all the procedures and Self – Assessment Guidelines for ASEAN Tourism Standards.

Authorised Signature on behalf of the Applicant:

Name: _____

Date: _____

Title: _____

Signature: _____

- Authorized Signature is the person who has the name on the legal registration of the business,
- In case of a government or state enterprise application, the Authorized Signature is the person in charge of implementing the Standard.
- If signed by an authorized representative, please attach a letter showing Delegated Authority to sign.

6. ATTACHEMENTS CHECK LIST:

Please make sure you have attached the relevant supporting documents for your Application: (✓)

- Copy of Business License, Tourism License or copy of Official Registration of a Cooperative Organisation / Village Authority for Homestay and Community Based Tourism Applications (not required for Public Toilet, Clean Tourist City, ASTA Awards)
- Copy of official letter showing Delegated Authority to sign this application
- Self-Assessment Forms
- Criminal Record Declaration (signed by Police) and Health Declaration (signed by District Health Officer) but not required for Public Toilet, Clean Tourist City, ASTA Awards

7. WHERE TO SEND YOUR APPLICATION:

Send your signed Application Form, Self - Assessment Form and other supporting documents to:

ASEAN Tourism Standards Secretariat
Tourism Management Department
Ministry of Information Culture and Tourism
Avenue Lane Xang
Vientiane Capital

Tel:

Email: